



St. Gregory's Catholic Primary School Parent Teacher Association

AGM Meeting Minutes Date: 3rd of November 2020
Time and Venue: 8pm. Remote Via ZOOM

Committee and Attendees

Chair: Chantain Thomas Perez

Secretary: Maxina Studnik & Despina Garcia

Co- Treasures: Aoife Fryatt / Tracy
Hazlewood

ATTENDEES:

Chantain Thomas Perez; Emily O'Meara; Aoife Fryatt; Tracy Hazlewood; Margaret Kolanowska; Despina Garcia; Anna Jeremicz - Glover; Sarah Thompson – Oakley; Claire Taylor; Natalie McKenna, Maxina Studnik, Lisa Zago., Elizabeth Okon, Yeshemebet Gebremariam, Fiona Colvin, Ellie Velkova, Ngozi Ekpechue, Sabina Tarqsek, Magdalena H, Amanda Robertson, Ginny Hulin, Agnieszka G, Guilia Messa, Caroline Velez, Bafreem Burbidge, Isaabela Dobrowolska, Gemma Outten, Roshika Perera, Joanna Jedrocha.

AGENDA:

1. Welcome and Opening Prayer
2. Apologies
3. The sign off of last year's minutes.
4. Co Treasurer's Financial Report
5. Chair's Report
6. Election of New Officers to Honorary Positions
7. Questions
8. Close.



St. Gregory's Catholic Primary School Parent Teacher Association

Summary of Meeting Actions:

1. Welcome and Opening Prayer : Those attending the AGM were welcomed to the meeting and Chantain TP led the opening prayer.
2. Apologies: Were received from; Carmelina Vaccaro.
3. Minutes of Previous AGM: Last years minutes will be posted to the PTA section of the school website shortly.
4. Co Treasurer's Report: Aoife Fryatt presented the Treasurers Financial Report for year ending 31st of August 2020.
5. Chairs Report: Chantain Thomas Perez presented the Chairs Report.
6. Election of New Officers:, Tracy Hazlewood Co Treasurer resigned. Aoife Fryatt , was nominated by Chantain TP, seconded by Tracy Hazlewood and was unanimously re elected (28 votes). Chantain Thomas Perez was nominated by Tracy Hazlewood, seconded by Maxina Studnik & unanimously re elected Chair (28 votes). Secretary Maxina Studnik was nominated by Chantain TP, seconded by Aoife Fryatt & unanimously re elected (28 votes). Despina Garcia was nominated by Chantain TP, seconded by Anna JG and unanimously re elected (28 votes). This concluded the election of officers to the PTA Committee.

The following future fundraising ideas were suggested/discussed:

Virtual Bingo - Ginny
Virtual Cooking Night - Ginny
Christmas Wreath making - Fiona Colvin
Virtual Karaoke – Gemma, Tea Towels Gemma
Jolly Jar and take a photo - Emily
Make a Christmas decoration – Emily
Staff School Uniform Day – Natalie McKenna

Also discussed:

- Anna Jeremicz Glover - Class Rep Co-Ordinator is happy to carry on for another year or work with someone who wishes to help with the role. The PTA is very grateful to Anna for all she does to support our PTA & our Reps. Please contact any of your committee members if you would be interested in helping and supporting Anna in her role.
- The PTA's idea for the Christmas card/products design - an email will be sent out through the school.
- The logistics of the Christmas parties - having them in the classroom and on screen?



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- Dress down day and making it a regular event and perhaps the next one should be before Christmas - the recent dress down day raised £600
- Instead of Calendars arranging for each class or year to do a towel which might also be nice for the year 6 children - Tracy explained that the company who we are using for the Christmas cards/product designs can also do towels/shopping bags and other products but we will wait to see what response there is to the Christmas card design before we explore other options with the company
- Christmas Raffle - Ginny and Aoife to brainstorm how we could make this happen given the difficulties lots of companies are faced with now.

Questions:

A question from a new Parent was raised regarding the nature of the leavers crosses.

A question was raised by Emily O'Meara , regarding new activities to replace the Annual School Calendar Initiative, Tea Towels posters etc. Tracy responded that this was an activity under investigation with the company the PTA is currently using for the design your own Christmas Cards Cards/Mugs activity. Emily O'Meara also asked about the Jolly Jar initiative, a much loved Christmas activity which the committee will discuss with the SM team at school.

Magdalena and Ginny both suggested & asked questions regarding a Christmas Raffle or Auction. The committee responded that these were excellent ideas but that as times were so financially difficult for the people and businesses we usually rely on for donations & prizes we were reluctant to approach them at the moment. It was further suggested that this is something we can & should revisit in the new year (2021)

Meeting Closed.

The date of the next PTA meeting will be confirmed shortly. In order to observe current COVID restrictions it will take place via remote on ZOOM. Please pre register at the appropriate time to attend.

The Chair and Committee of the PTA would like to extend a heart felt thanks to retiring Co Treasurer Tracy Hazlewood for all the dedication and hard work that she has brought to her role in the PTA. Tracy has consistently helped design and deliver many of our fantastic fundraising activities. Together with her youngest child she will be leaving St. Gregory's at the end of this academic year and she will be greatly missed.

PTA Contact Details: PTA Contact Details: Ptastgregorys@gmail.com (general)
Ptastgregorysch@gmail.com (Chair) Ptastgregoryst@gmail.com (Treasurer)



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Attachment 1 – Financial Report

Summary of Accounts Sep 19-Aug 2020

<i>Opening Balance Sep19</i>	<i>£29k</i>
Income	£9.5K
Expenditure	£
Donations to School	£24k
<i>Closing Balance Aug 2020</i>	<i>£14.5k</i>

Donations To The School

School Library	£4.3K
Power Maths	£7.5K
Playground/ PE Equipment	£3.1K
Hardship Fund	£3.0K

Additionally: Christmas Parties? Presents, SENCO Resources, Visualisers, Leavers Crosses/ Bibles.

Several approved spending requests have been carried forward to the new financial year, including the Maths resources and Books

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Event Profits – Headlines

Fundraising events/activities across last year generated profits of:

Christmas Bonanza 2019	£5.9K
Incl. Raffle	£2.3K
Calendar	£1.3k

Summary

A balance of £14.7k is carried forward to the new financial year.

From this total the Committee is committed to fund the following:

- Library £4k
- Handwriting Scheme £1.5K
- Leavers Crosses £600

Therefore, the total carried forward for **new** Spending Requests is **£8K**

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